

TEACHING KIDS ISN'T ROCKET SCIENCE...

2011-2012 Pre-Visit Guide

Thank you for doing science with the Louisville Science Center. We look forward to your visit. This Pre-Visit Guide includes helpful information and suggestions for a successful visit to the Science Center, including activity ideas to engage your students before, during and after your visit. If you have any questions not covered by this guide, please call 502-561-6100, ext. 6575 for more information.



727 WEST MAIN STREET / LOUISVILLE, KY 40202 / 502-561-6100
LouisvilleScience.org

IT'S ROCKET SCIENCE +
GEOLOGY + METEOROLOGY +
MOLECULAR PHYSICS +
ANATOMY + ELECTRONICS
+ ATOMS + NANOTECHNOLOGY
+ IMAX[®] MOVIES +
HYDRAULICS
+ OUTER SPACE +
MANUFACTURING + IONS +

HOW DO YOU DO SCIENCE?

Field Experience Policies & Payment

School Group Rates

Special school rates apply to groups of 10 or more students and are only available with advance registration.

Chaperones

The Louisville Science Center requires one chaperone per ten students. Teachers and any adults over the age of 18 are considered chaperones and count toward this ratio. Chaperones who accompany you on the day of your visit but were not included on your reservation will be charged regular admission rates and are not guaranteed seats in the IMAX Theatre or lunchroom due to space limitations. Science Center memberships are not valid for school visits.

Classes/Labs

A minimum of 10 students is required to schedule a class or lab. Classes and labs must be scheduled as an upgrade to an exhibit or IMAX package and booked three weeks in advance of the visit date. Due to the purchase of specialized supplies, cancellation fees may incur.

Final Changes/Cancellations

You may change or cancel your reservation up to 14 days prior to your scheduled visit. Rain checks will be issued for students and chaperones unable to attend on the day of your visit. Reservations cancelled due to inclement weather will be rescheduled or issued refunds.

Last Minute Reservation Checklist

- Payment in full is due 14 days prior to your visit. The Louisville Science Center accepts cash, check, MasterCard, VISA, Discover, American Express, or a completed Purchase Order. Please call 502-561-6100, ext. 6575 to arrange payment.
- Grades Pre-K – 1, did you remember to reserve time in KidZone?
40-minute KidZone sessions require advance reservations.
- Did you remember to reserve the lunchroom? Bring your sack lunches and we'll store them until your reserved time. Concessions are available onsite. The Science Center is unable to refrigerate lunches. Lunch times are 25 minutes long and require advance reservations.
\$0.50 per student and chaperone
You can extend your lunchtime by purchasing back-to-back lunch sessions for \$1.00 per student and chaperone.
- Don't forget to ask a Louisville Science Center representative about any daily events or Science Celebrations scheduled for the day of your visit. These activities are available for free, with paid admission.

WHAT TO DO...

Before You Visit the Science Center

- Divide students and chaperones into groups as needed according to your itinerary.
- Print out an itinerary for each chaperone.
- It's a good idea to provide nametags for each of your students, including the name of your school. Even better - have students show their school spirit by wearing matching t-shirts.
- Collect and label your lunches. Science Center staff will collect your sack lunches upon arrival and store them until your reserved time in the lunchroom. The Science Center is unable to refrigerate lunches. It is a good idea to assign students or adults to carry lunches into the Science Center to the designated bin, and to pick up lunch bags and totes before you depart.
- Bring labeled bags (garbage bags work well) to store coats upon arrival at the Science Center.
- Collect any Gift Shop and Concession Order Forms (see page 3) and money from students.
- For security and safety purposes, please remind students to leave all valuables at school, including backpacks, large purses, duffel bags, CD/mp3 players, headphones, cell phones, candy and gum. The Louisville Science Center is not responsible for lost or stolen items.
- Join Club ED online for free planning visits to the Science Center. Visit LouisvilleScience.org/ClubED for more information.

Do science.

Have your students create Science Journals so they can document their visit to the Science Center. Provide students with notebooks, or book-making supplies like cardboard and different types of paper. Then, have your students hypothesize about what they might see and experience during their visit.

Visit LouisvilleScience.org/teachers for Educator Resources, including IMAX Film and Exhibit Guides and pre- and post-visit activities.

ORDER FORM



Scientific Souvenirs

Tools of Science \$3 Each
Package includes a magnet, bubbles, and a magnifying glass for scientific exploration.

Astro Pack \$7 Each
Package includes a magnet, bubbles, magnifying glass, and Astronaut Ice Cream.

Do Science Kit \$20 Each
A complete science kit with everything you need to conduct science experiments at home.

	Quantity	Price	Total
Tools of Science	_____	\$3 Each	\$_____
Astro Pack	_____	\$7 Each	\$_____
Do Science Kit	_____	\$20 Each	\$_____

Order Total

IMAX Concessions

	Quantity	Price	Total
Popcorn and Coca-Cola	_____	\$2 Each	\$_____
Popcorn and Diet Coke	_____	\$2 Each	\$_____
Popcorn and Sprite	_____	\$2 Each	\$_____
Popcorn and Apple Juice	_____	\$3 Each	\$_____

Order Total

Group Name _____

Group Contact _____

PLEASE COMBINE ALL FUNDS AND MAKE ONE PAYMENT.

Total should be in whole dollars. Tax is already included in the price.

Make check or purchase order payable to: LOUISVILLE SCIENCE CENTER

For questions before your visit call 502-561-6100, ext. 6148.

ORDER FORM



Box Lunch Order Form

Contact JW's Subway to place your order: 502-625-3002 or fax your order to 502-625-3006.

Sandwich	Club	Turkey	BMT	Roast Beef	Ham	CCT	Veggie	Turkey/Ham
BOX 1: 6" Sandwich with Chips								
Cost	\$4.00	\$3.75	\$4.00	\$3.75	\$3.75	\$3.75	\$3.25	\$3.75
Quantity								
Box 2: 6" Sandwich with Chips and Cookie								
Cost	\$4.50	\$4.25	\$4.50	\$4.25	\$4.25	\$4.25	\$3.75	\$4.25
Quantity								
Box 3: 6" Sandwich with Chips, Cookie and Soda								
Cost	\$5.25	\$5.00	\$5.25	\$5.00	\$5.00	\$5.00	\$4.50	\$5.00
Quantity								

MINI SANDWICH with Chips and Cookie					
Sandwich	Turkey	Tuna	Roast Beef	Ham	Special Requests
Cost	\$2.79	\$2.79	\$2.79	\$2.79	
Quantity					
MINI SANDWICH with Chips, Cookie and Soda					
Sandwich	Turkey	Tuna	Roast Beef	Ham	Special Requests
Cost	\$4.00	\$4.00	\$4.00	\$4.00	
Quantity					

SCHOOL NAME _____ PHONE NUMBER _____

TEACHER NAME _____ DATE OF ORDER _____ DATE OF FIELD TRIP _____

WE WILL PICK UP OUR LUNCHES PLEASE DELIVER OUR LUNCHES TO THE LSC LUNCHROOM



Method of Payment: CASH CHECK MC VISA AMEX DISCOVER

Total Number of Box Lunches/Deli Rounds Ordered Above

When You Arrive at the Science Center

- Directions to the Louisville Science Center can be found at LouisvilleScience.org. Click on Visit, then click on Directions.
- The Louisville Science Center parking lot is located at the intersection of River Road and 8th Street. Parking is \$5 daily for cars.
- Buses may unload passengers in front of the Louisville Science Center and proceed west on Main Street. Buses may park on 9th or 10th Streets between Main and Market Streets. Buses are not required to pay parking meters and will not be ticketed. See the map on page 6 for additional details.
- One teacher or chaperone should check your group in at the Admission Desk in the Science Center lobby. Have your students remain on the bus, where they will be greeted by Science Center staff.
- Let Science Center staff know if you have any coats that need to be stored during your visit. Coats should be collected in labeled bags and stored in our coat room.
- If you reserved time in our lunchroom, the Science Center will provide bins to collect your sack lunches and transport them to the lunchroom during your reserved time.
- If you will be arriving late, or need to contact the Science Center on the morning of your visit, please call 502-561-6100, ext. 6111. You may need to leave a message, but it will be checked.

Do science.

Do Science On the Bus: Scientists use sorting and classifying objects into like groups as a means to analyze characteristics and data. How many different groups can your students make out of passengers on your bus? Look for students with short sleeves or long sleeves, different hair colors, different types of shoes, tall students and short students, etc. Get creative!

During Your Visit

- Remind chaperones that they are responsible for and should remain with their group at all times. It is important for them to learn the names of the students in their group and take a head count periodically.
- To make your visit as successful as possible, please arrive to, and depart from, all scheduled activities, IMAX films, and lunchroom sessions on time.
- Restrooms are available on every floor of the Science Center. Check your map and look for signs that indicate the nearest location.
- Complimentary hand sanitizer is available throughout the building and in the lunchroom.
- If you need assistance, or have questions about any exhibit or experience, ask help from anyone wearing a lab coat.
- Please note that you and your students may be photographed during your visit to the Louisville Science Center. Please inform the photographer if you do not give consent to the Science Center to use your photograph.

When You Leave

- Gather students in the lobby or just outside the Science Center when it is time to depart. Please remind students that other guests enter through the lobby and not to block the entrance.
- It is a good idea to do one last head count before you leave. Don't leave anyone or anything behind.

Encourage students to investigate, explore, and question as they interact with the exhibits. "What is happening?" "How does it work?" and "What if?" are great questions to ask your students.

WHAT TO DO...

After Your Visit

- Tell us what you think! We'd love to hear how you enjoyed your visit to the Science Center. Send an email to Iscinfo@louisvilleky.gov or post your favorite photos on our Facebook page, [facebook.com/LouisvilleScienceCenter](https://www.facebook.com/LouisvilleScienceCenter).

Do science.

Have students write about their Science Center experience in their Science Journals. Since every student sees something different, ask each student to share one thing that he or she learned during your visit.



Also found on our website at: LouisvilleScience.org/site/visit-directions/